



स्नातकोत्तर प्रवेश कार्यालय  
भारतीय प्रौद्योगिकी संस्थान रुड़की  
रुड़की-247 667 (उत्तराखण्ड), भारत

POSTGRADUATE ADMISSION OFFICE  
INDIAN INSTITUTE OF TECHNOLOGY ROORKEE  
ROORKEE-247 667 (Uttarakhand), INDIA

Prof. N. P. Padhy  
Dean, Academic Affairs

Dr. P. Gopinath  
Assoc. Dean, Admissions

Dr. Ajay Kumar Sharma  
Jt. Registrar, Academics

Tel: 01332-284010/285875,

email: pgadm@iitr.ac.in

No. PG Adm/MBA-19/ <<application No.>>

Dated: May 31, 2019

CAT Registration No. : xxxxxxxx

<<NAME & ADDRESS>>

### **PROVISIONAL OFFER OF ADMISSION TO MBA PROGRAMME-2019**

Dear Candidate,

On the basis of your performance in the admission process, you are hereby offered provisional admission to the MBA Programme 2019 at this Institute. You are required to deposit the requisite fee through online payment and confirm the seat. Online payment can be made through SB Collect by using internet banking/Debit card on or before **June 10, 2019 upto 4:00 p.m. POSITIVELY** (Bank Service Charges will be extra).

#### **Procedure to deposit of Institute fee for acceptance of offer:**

Step 1: Access the link : <https://www.onlinesbi.com/sbicollect/icollecthome.htm?corpID=339356> .

Step 2: Select the check box and click on “Proceed” button

Step 3: Select Payment Category: “PG Admission Fee (New Entrant)” and fill the details.

**Details of Institute and Mess Fee:** Rs. 2,46,250/- for General/OBC Category and Rs. 1,46,250/- for SC/ST/PD category. Your seat will be confirmed **AUTOMATICALLY** only after the successful payment of Institute fee including Mess fee. No separate acknowledgement is needed. Detailed fee structure is available at the following link:

[https://www.iitr.ac.in/Main/uploads/File/fianance%20and%20planning/2019/Revisedfeestructure2019-20\(10052019\).PDF](https://www.iitr.ac.in/Main/uploads/File/fianance%20and%20planning/2019/Revisedfeestructure2019-20(10052019).PDF)

**Note:** If you are failing to deposit the fee within the due date and time, the offer of admission will be treated as cancelled and the seat will be allotted to the next candidate in merit. No correspondence shall be entertained in this regards. The fee will not be accepted through any other mode.

#### **Terms and conditions:**

1. You shall be required to appear for registration in person on **July 12, 2019 and classes shall begin from July 17, 2019.**
2. At the time of registration, you shall be required to produce the following documents in **ORIGINAL** for reference and self-attested photocopies of the same to be attached with admission form:
  - a) This letter of admission offer.
  - b) SCORE CARD of CAT-2018 for admission to MBA Programme.
  - c) Self-attested copy of marks-sheet of the qualifying examination showing essential requirements. In case the result for the qualifying examination has not been declared by the date of registration, you may be permitted to submit the results till September 30, 2019, failing which the admission/registration will stand cancelled automatically. However, you must have completed all the requirements of the qualifying degree on the date of registration. The admission will remain provisional until you submit the results indicating successful completion of the requirements of the qualifying degree by the date of registration and other requirements.
  - d) Self-attested copies of certificates and marks-sheets of High School or equivalent examination,

- e) Migration/Transfer Certificate (**IN ORIGINAL**)
  - f) Good conduct / character certificate in original from the Institute last attended (**IN ORIGINAL**).
  - g) Medical Fitness Certificate in prescribed format available on Institute Website
  - h) The SC/ST candidates must bring with them the original (along with an attested copy) Category Certificate, issued by a competent authority as specified in the MBA Information Brochure 2019.
  - i) The PD (Persons with Disability) candidates must bring with them original (along with a self-attested copy) of Medical Deficiency Certificate, issued by Medical Board/Chief Medical Officer of a Government Hospital.
  - j) **The OBC candidates must bring the original (along with a self-attested copy) of Category Certificate, issued after March 31, 2019 by a competent authority on the prescribed format of Government of India. Please note that category in which you belong must be available in the list of Other Backward Classes issued by the Central Govt. of India in its latest notification failing which your case will be considered only if your name stands in the merit list of General Category.**
- k)(i) In case you have not received the degree or the result of qualifying examination, a Certificate from the College/University (wherein you have appeared for the qualifying degree examination) be submitted stating that all the requirements have been completed by the candidate.
- (ii) The candidates who have qualified for degree with requisite percentage of marks/grades, can submit the Provisional Degree Certificates (PDC)

***You are entirely responsible for proving your eligibility for admission as per the qualification etc given in the Information Brochure-2019 and /or claiming reservation under any category applied for, as per Central Government rules/notifications.***

***It may please be noted that this admission offer is purely provisional and subject to the candidate's fulfillment of all the requirements and conditions for admission to the programme as stipulated in the MBA Information Brochure 2019, or any other rules/regulations/decisions of the Institute in this regard.***

The Institute reserves the right to withhold the result/cancel your admission/registration at any time during your stay at the Institute, if you found guilty for submitting false information/facts.

Your acceptance to join the Institute will be construed as your acceptance to abide by all conditions stated above and also the rules, regulations or standing orders issued by the Institute from time to time. Non-observance of any of these conditions or rules, regulations, orders etc., can lead to your disqualification/removal from the Institute.

**Note: No request will be entertained under any circumstances to change the date of registration, or extension in conveying acceptance of this offer or payment of fees. It is also reiterated that you will be allowed to register in person only.**

Yours faithfully

-sd/-

**Associate Dean, Admissions**