

# INDIAN INSTITUTE OF TECHNOLOGY ROORKEE ROORKEE

No.Acd/ 1934/ UG-12/Autumn-2009-10

Dated: May 12 , 2009

## NOTIFICATION FOR AUTUMN SEMESTER REGISTRATION (2009--10) SESSION

It is hereby notified for information of all Undergraduate and Post-graduates except for New Entrants & Ph.D. programme students that the registration for the **Autumn Semester of the session 2009-10** will be done **in their respective teaching departments** as per the following programme:-

### **A**     SCHEDULE OF REGISTRATION :-

Programmes	Date	Time
All Undergraduate and Post-graduate students except for New Entrants & Ph.D. programme	<b>23-07-2009 (Thursday)</b>	10.00 A.M. onwards

### **B**     REQUIREMENTS FROM STUDENTS

Students are required to present themselves in person for registration and bring the following:-

- (i) Identity Card
- (ii) Documents not deposited so far if any
- (iii) Six copies of Passport size photograph to be pasted on Registration card

**NOTE;- The classes for all the programme except for new entrants will begin from July 24 , 2009. (Thursday)**

### **C**     PAYMENTS

Students shall be granted only one of the following two mutually exclusive categories of status at the time of registration. The change in status will not be allowed during the semester:-

- (i) Residing & dining
- (ii) Non-residing & non-dinning

Students shall be required to pay fees in advance as per the details given below together with the outstanding dues if any.

PROGRAMMES/CLASS	Category	RESIDING & DINNING			NON-RESIDING & NON-DINNING		
		Institute Fee (Rs.)	Mess Advance (Rs.)	Total (Rs.)	Institute Fee (Rs.)	Mess Advance (Rs.)	Total (Rs.)
<b>UNDERGRADUATE/IDD/5 YEARS INTEGRATED COURSES</b>							
B.Tech./B.Arch./IDD/Integrated M.Tech./Integrated M.Sc. II Yr	<b>General/OBC</b>	33130	7500	40630	27630	100	27730
B.Tech./B.Arch./IDD/Integrated M.Tech./Integrated M.Sc. III – IV & B.Arch. V yr	<b>General/OBC</b>	21630	7500	29130	16130	100	16230
B.Tech./B.Arch./IDD/Intergated. M.Tech. /Integrated M.Sc II Yr	<b>SC/ST</b>	8130	*7500	15630	2630	100	2730
B.Tech./B.Arch./IDD/Intergated. M.Tech. /Integrated M.Sc III-IV Yr & B.Arch V Yr	<b>SC/ST</b>	8130	*7500	15630	2630	100	2730
<b>IDD – V year</b>	<b>General/OBC</b>	13230	7500	20730	7730	100	7830

IDD – V year	SC/ST	8230	*7500	15730	2730	100	2830
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POSTGRADUATE PROGRAMMES INCLUDING MCA & MBA							
M.Tech. (Engg.). M. Arch./MURP II Yr.	General/ OBC	13230	7500	20730	7730	100	7830
M.Tech. (Engg.). M. Arch./MURP II Yr.	SC/ST	8230	7500	15730	2730	100	2830
M.Tech. (Engg.). M. Arch./MURP II Yr.	SPONS	33230	7500	40730	27730	100	27830
M. Tech. (ES) IYr	General/ OBC	13130	7500	20630	7630	100	7730
M. Tech. (ES) IYr	SC/ST	8130	*7500	15630	2630	100	2730
M. Tech. (ES) III yr M.Sc II Yr.	General/ OBC	11130	7500	18630	5630	100	5730
M. Tech. (ES) III yr M.Sc II Yr.	SC/ST	8130	*7500	15630	2630	100	2730
M.B.A. II Yr.	General/ OBC	43530	7500	51030	38030	100	38130
M.B.A. II Yr.	SC/ST	8530	*7500	16030	3030	100	3130
M.C.A. II & III Yr.	General/ OBC	18130	7500	25630	12630	100	12730
M.C.A. II & III Yr.	SC/ST	8130	*7500	15630	2630	100	2730

**Note:**

- All 2<sup>nd</sup> year students of B.Tech. /B. Arch. / IDD / Int. M.Tech./Integrated M.Sc. programmes are required to pay Rs.1000/- in addition to the above fees on account of 'Industrial Tour" in the Institute fee.
- Hostel Fee for Single seated Room is being charged from all students, which will be adjusted as applicable.
- \* Not chargeable from the students whose parent/guardian income is less than Rs. 2 lacs per annum and have been allowed free messing.

**D MODE OF PAYMENT**

- The students can deposit their institute fee and mess fee (CCB) in Punjab National Bank, IIT Roorkee only. For this purpose specially designed fee slips are available at PNB, IIT Roorkee, and at the institute web-site.
- Late fee for late registration or late depositing of the institute fee can also be deposited only in PNB on separate late fee forms available at PNB.
- Fee can be deposited by any of the following modes: **(Fee in Cash will not be accepted)**
  - By Bank Draft in favour of Registrar, IIT Roorkee payable at Roorkee only.
  - By Local Cheque (of Roorkee only) in favour of Registrar, IIT Roorkee
  - By Account Transfer ( only at PNB, IIT Roorkee)
- The students can also check their amounts of fee on the institute website.
- The students, who deposit the fee through loan from bank, can also deposit the draft of the fee in the Punjab National Bank-IITR Branch.
- The foreign students, who deposit the fee in foreign currency, can deposit the fee (including the mess fee) directly in Finance & Accounts Office.

**E LATE FEE FOR REGISTRATION (After scheduled date of registration 23.07.2009)**

S.No	Period	Amount of late Fee	Where to deposit
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1.	On 23.7.2009 (due date)	No late Fee	-
2.	24.07.2009 to 31.07.2009	500/-	Punjab National Bank, IITR Branch
3.	01.08.2009 to 05.08.2009	1000/-	Punjab National Bank, IITR Branch

**After 23.07.2009 the registration formalities will be done in the office of the Academic Section from 24.7.2009 on wards only after depositing the late fee in Punjab National Bank, IITR Branch.**

**F LATE FEE FOR DEPOSITING INSTITUTE FEE #**

S.	Period	Amount of late Fee	Where to deposit
1.	23.7.2009 to 30.07.2009 (last date)	No late Fee	-
2.	31.07.2009 to 05.08.2009	500/-	Punjab National Bank, IITR Branch

**#The student who deposit the fee after due date (30.07.2009) are required to pay late fee in Punjab National Bank, IITR Branch**

**G** If any student **fails to register by 05.08.2009** (with late fee) and / or **fails to deposit the Institute fee by 05.08.2009** (with late fee): except those with prior approval from Dean, Academic Studies.

- His/her registration will be terminated.
- His/her name will be struck off the rolls.
- He/she will be required to vacate the hostel.

**Note:-**

- The students who repeat a particular class whether on medical grounds or for any other reason will be required to pay the Institute fees as applicable to the batch of students with which they are repeating the class.**
- The information regarding registration, details of fees, Schedule etc. would be available on Institute Website/Notice Boards.**

**Dean (Academic Studies)**

Copy to:

- All Heads of Deptts/Centres including DPT, Saharanpur for necessary action and with the request to please intimate the faculty members accordingly. Further time table be prepared well in time and copies thereof be displayed on the notice board of Deptts./Centres.
- All Deans
- Registrar
- All Chief Wardens/Wardens
- Dean, Finance & Planning/Assistant Registrar(Finance) /Chairman, CCB
- P.S. to Director for Director's kind information please.
- All Notice Boards (Deptts/Centres/Messes/Clubs)
- Manager, Punjab National Bank, IIT Roorkee branch with the request to provide the outstanding details to the Dean, Finance & Planning up to 10.08.2009.
- Coordinator, Super Highway Centre for uploading the notice on the website please.

**Dean (Academic Studies)**