

**INDIAN INSTITUTE OF TECHNOLOGY ROORKEE**

No.Acd/ 3204 UG-12/Spring-2010-11

Dated: November 30, 2010

**NOTIFICATION FOR SPRING SEMESTER REGISTRATION (2010-11) SESSION**

It is hereby notified for information of all Undergraduate and Postgraduate students that the **on-line Academic Registration** for the Spring Semester of the session 2010-11 will be done in their **respective teaching departments** as per the following programme:-

**A Schedule of Registration:-**

Programmes	Date	Time
All Under graduate and Postgraduate programmes	30-12-2010 & 31.12.2010 (Thursday & Friday)	10.00 A.M. onwards*

\*Slots will be notify seprealy

**B REQUIREMENTS FROM STUDENTS**Students are required to present themselves **in person** for registration and bring the following:-

- Identity Card
- Documents not deposited so far, if any

**NOTE :- The classes for all the programmes will begin from January 03, 2011 ( Monday ).****C PAYMENTS**

Students shall be granted only one of the following two mutually exclusive categories of status at the time of registration.

The change in status will not be allowed during the semester:

- Residing & dinning
- Non-residing & non-dinning

Students shall be required to pay fee in advance as per the details given below together with the outstanding dues if any.

**Table:- SCHEDULE OF FEE**

<b>UNDERGRADUATE/IIID /INTEGRATED M.Tech./INTEGRATED M.Sc. PROGRAMMES</b>							
PROGRAMMES/CLASS	RESIDING & DINNING				NON-RESIDING & NON-DINNING		
	Category Code	Institute Fee (Rs.)	Mess Advance (Rs.)	Total (Rs.)	Institute Fee (Rs.)	Mess Advance (Rs.)	Total (Rs.)
B.Tech./B.Arch./IDD/Integrated - M.Tech/Integrated M.Sc. I, II & III yr/ Preparatory Course	Gen/OBC	32750	7500	40250	27250	100	27350
B.Tech./B.Arch./IDD/Integrated M.Tech/Integrated M.Sc. IV yr	Gen/OBC	21250	7500	28750	15750	100	15850
IDD Vth year	- General	12850	7500	20350	7350	100	7450
	- SC/ST	7850	7500	15350	2350	100	2450
B.Tech./B.Arch./IDD/ Integ.M.Tech Integ. M.Sc. I - IV yr / Preparatory Course	- SC/ST	7750	7500	15250	2250	100	2350
	-- SC/ST (Free Mess)	Free Mess	5750	---	5750	--	--
	-- SC/ST (Scholarship)	Scholarship	5750	7500	13250	2250	100

**NOTE: Registration of Preparatory Course students will be held in Room No L R-1 near Department of Management on 30.12.2010 from 10.00 A.M. to 1.00.P.M. only.**

N.B / Mr. Mukesh

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समन्वयक/Coordinator

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**POSTGRADUATE PROGRAMMES INCLUDING MCA & MBA**

M.Tech. (Engg.) M. Arch./MURP I & II Yr.	<b>General/ OBC</b>	12850	7500	20350	7350	100	7450
M.Tech. (Engg.) M. Arch./MURP I & II Yr.	<b>SC/ST</b>	7850	7500	15350	2350	100	2450
M.Tech. (Engg.) M. Arch./MURP I & II Yr.	<b>Sponsored</b>	32850	7500	40350	27350	100	27450
M. Tech. (ES) I, II & III Yr.	<b>General/ OBC</b>	12750	7500	20250	7250	100	7350
M. Tech. (ES) I, II & III Yr.	<b>SC/ST</b>	7750	7500	15250	2250	100	2350
M.Sc I & II Yr.	<b>General/ OBC</b>	10750	7500	18250	5250	100	5350
M.Sc I & II Yr.	<b>SC/ST</b>	7750	7500	15250	2250	100	2350
M.B.A. I & II Yr.	<b>General/ OBC</b>	43150	7500	50650	37650	100	37750
M.B.A. I & II Yr.	<b>SC/ST</b>	8150	7500	15650	2650	100	2750
M.C.A. I, II & III Yr.	<b>General/ OBC</b>	17750	7500	25250	12250	100	12350
M.C.A. I, II & III Yr.	<b>SC/ST</b>	7750	7500	15250	2250	100	2350
M.Sc./M.Tech.(ES)/MCA - (SC/ST) MBA- (SC/ST)	<b>Free Mess</b>	5750	--	5750	--	--	--
		6150	---	6150	--	--	--
<b>-- SC/ST (Scholarship)</b>	<b>Scholarship</b>	5750	7500	13250	2250	100	2350

**D Procedure & Mode of Payment of fee**

**(j) Mode of Payment**

<b>FEE</b>	<b>Mode of Payment (Including late fee)</b>
Institute Fee & Mess Fee	By any of the following modes (k) By Bank Draft in favour of <b>Registrar IIT Roorkee</b> and payable at Roorkee. (l) By local cheque of Roorkee only (no outstation cheque will be accepted) (m) By Direct Bank A/c. Transfer (only of P.N.B./S.B.I. A/c. holders of IIT Roorkee) <b>(Note: Depositing fee through cash is not allowed)</b>

**(ii) Place of depositing the fee (Including late fee)**

<b>FEE</b>	<b>Up-to the last date of fee deposit</b>	<b>After the last date of fee deposit (with late fee)</b>
Institute Fee & Mess Fee	At P.N.B. ( or at the specially notified counters by IITR)	Only at Finance & Accounts office

**(iii) Late Fee Schedule**

**(a) LATE FEE FOR REGISTRATION (After scheduled date of registration 30.12.2010 & 31.12.2010)**

<b>S.No</b>	<b>Period</b>	<b>Amount of late Fee</b>
1.	On 30.12. 2010 & 31.12.2010	No late Fee
2.	03.01.2011 TO 07.01.2011	500/-
3.	08.01.2011 to 11.01.2011	1000/-


After 31.12.2010 the registration formalities will be completed in the office of the Academic Section after depositing the late fee in Punjab National Bank, IITR Branch

(b) **LATE FEE FOR DEPOSITING INSTITUTE FEE**

S.No	Period	Amount of late Fee
1.	Upto 10.01.2011	No late Fee
2.	11.01.2011 to 14.01.2011	500/-
3.	After 14.01.2011 with the permission of the competent authority	Rs. 1000/- per month, or part their of (after the last date with late fee)

- E. For depositing the fee specially designed fee slips are available at PNB, IIT Roorkee, and at the institute web-site. The students can also check their amounts of fee on the institute website. This facility will be available from 24<sup>th</sup> December, 2010 onwards
- F. The students, who deposit the fee through loan from bank, can also deposit the draft of the fee in the Punjab National Bank-IITR Branch (or at the specially notified counters by IITR).
- G. The foreign students, who deposit the fee in foreign currency, can deposit the fee (including the mess fee) directly in Finance & Accounts Office
- H. If any of the students fails to register or not deposited fee by 11.01.2011 (with late fee) :
1. His/her registration will be terminated.
  2. His/her name will be struck-off from the rolls.
  3. He/she will be required to vacate the hostel.

**Note:-** The students who repeat a particular class whether on medical grounds or for any other reason will be required to pay the Institute fee as applicable to the batch of students with which they are repeating the class.

  
Associate Dean, Academic

**Copy to:**

1. All Heads of Deptts/Centres including DPT, Saharanpur
2. All Deans
3. All Chief Wardens/Wardens
4. Chairman, CCB
5. Registrar
6. Assistant Registrar, Academic
7. P.S. to Director for Director's kind information please.
8. Supdt. to Dy. Director for Dy. Director's kind information please
9. All Notice Boards (Deptts/Centres/Messes/Clubs)
10. Manager, Punjab National Bank, IIT Roorkee branch with the request to provide the outstanding details to the Dean, Finance & Planning up to 18.01.2011.
11. Assistant Registrar (Finance & Accounts) with the request to provide the list of defaulters in due time.
12. Coordinator, Super Highway for putting the notice on Institute website please.

  
Associate Dean, Academic